

## Emergency Department Code Orange Quick Start Card

1. **Confirm information about the incident**
2. **Notify Senior MD /RN Supervisor (7-5516) or AOC (pager 202-801-0911)** to determine need to call the Code Orange
3. **Insure RN Supervisor (7-2637) is notified** when Code Orange is called
4. **Notify MedSTAR** of details
5. Direct the following is done:
  - a. **Discharge patients** who can be
  - b. **Admit patients** upstairs ASAP – work with bed Management and RN Supervisor
  - c. **Appoint Triage RN/MD team** and have them get radio/vest/triage tags/wrist bands from **Blue Team Cabinet**
    - i. They go outside dressed for the weather to pond area
    - ii. Remind them to use START to determine Red, Yellow and Green priority
    - iii. Every patient should have triage tag and wrist band to ID priority (extra bands and Triage tags in Ready Room)
  - d. **Appoint Casualty Care Unit Leader, Red, Yellow and Green Team Leaders** and wear vests (located in cabinet in Blue Team area)
  - e. **Designate Decon Team** members if ANY suspicion or incident is known to involve hazardous materials
    - i. Remind them to use dosimeters and portable radiation scanning on initial patients coming from explosion or known radiation release to R/O hazard
    - ii. Call Radiation Safety (7-5631) to assist
  - f. **Advise patients/families in waiting room** of pending arrival of disaster victims and if they feel they don't have to be seen now leave and come back later otherwise they will be seen but it may be extended time period
  - g. **Make needed staffing assignments**
  - h. **Notify ED Chair and Nursing Director**
6. **Notify Registration** to use disaster registration process/patient packets (extras kept in the Ready Room)
7. **Verify** the following:
  - a. Pharmacy present w/ extra meds - call Pharmacy (7-6745), if needed
  - b. Linen cart arrived – call Command Center (7-9506), if needed
  - c. Material supply cart arrived – call Command Center (7-9506), if needed
  - d. CTA has arrived w/ extra beds – call Command Center (7-9506), if needed
8. **Assign staff** to work locations as needed
  - Call Command Center (7-9506) for additional staff, if needed
9. **Coordinate with Protective Services** as needed – insure someone is with Triage Team
10. **Remind staff** to:
  - a. Use patient packets to record examination/ orders and results
  - b. View Triage tag for information including antidote use, radiation level
  - c. Critical radiation patients get medical care then decon